



Department for  
International Trade



# LITE 2019

- Context SPIRE
- Service vision
- LITE Demo

# Introduction to SPIRE

- Exporters currently use SPIRE to apply or register for relevant export licences for controlled goods.
- Also used for Ministry of Defence administered F680 applications.
- Restrictions on trade as a result of sanctions including financial assistance licences.

## Welcome to SPIRE

The Export Control Organisation's online export licensing system

Using SPIRE, you can apply for an export or trade licence for your activities and items if you require a licence for the wide range of "strategic" goods (such as security items, military goods, civilian products designed with a military use or purpose, firearms, police and paramilitary goods, radioactive sources and much more). You can also use SPIRE to make a Ministry of Defence Form 680 application, Private Venture security grading or Exhibition Clearance applications.

### Existing Users

Username

Password

[I forgot my password](#)

### New Users

[Create a new account](#) to use SPIRE

### Company Registration

We advise that you register your company on SPIRE, benefits include:

- More Control
- Time Saving
- Additional Company Security

Login to SPIRE and go to **"Manage My Registration"** on the left hand side and click on **"New Registration"**

See guidance on [creating a new SPIRE account and registering your company](#).

You are kindly reminded to keep your details on SPIRE up to date so that you may be contacted by ECO regarding your application or Licence

### CHIEF ISSUES

HMRC's Chief System is currently experiencing problems which is resulting in delays in the transfer of SPIRE data to CHIEF. HMRC are aware of the problem and are working to correct it. Please bear with us at this time.

### Registering for the Open General Export Licence (Export of Dual-use item to EU Member States)

We have been informed that there are some difficulties in registering the above licence on SPIRE. The steps below set out the process:

- 1) Login into SPIRE
- 2) From the left-hand side menu click on "New Application"
- 3) Scroll down to "OG/IEU GEA", check the circle and click "Start Application".
- 4) Click on the drop down menu and select "Open General Export Licence (Export of Dual-use item to EU Member States)", which is the first one on the list.
- 5) Click Next and then continue to fill out the form fully to complete the registration.

### NEW HELPLINE E-MAIL ADDRESS

The Helpline E-Mail address for the Export Control Joint Unit (ECJU) has been changed to [exportcontrol.help@trade.gov.uk](mailto:exportcontrol.help@trade.gov.uk). E-Mails to the previous address will be redirected for the time being.

The Helpline telephone number remains 020 7215 4594

### Notices to Exporters

ECO's Notices to Exporters provide news updates on strategic export control issues including changes to legislation and notification of licence amendments or changes to the UK Strategic Export Control Lists. [View all newly published Notices to Exporters](#)

### Help & Guidance

[Download Adobe Reader](#) to view PDF files

<h4>General Help</h4> <ul style="list-style-type: none"><li><a href="#">Open General Export Licences</a></li><li><a href="#">Strategic export control training for exporters</a></li><li><a href="#">Export controls: an introductory guide</a></li></ul>	<h4>Technical Help</h4> <ul style="list-style-type: none"><li><a href="#">Advice on popups &amp; downloads</a></li><li><a href="#">Validating digital signatures</a></li><li><a href="#">Security reminders</a></li><li><a href="#">How to clone an application</a></li><li><a href="#">Technology test page</a></li></ul>
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<h4>Open Licences</h4> <ul style="list-style-type: none"><li><a href="#">Open Licence Returns Guidance</a></li></ul>	<h4>MOD Form 680</h4> <ul style="list-style-type: none"><li><a href="#">Uses of the Ministry of Defence Form 680, when you need one and how to get one</a></li><li><a href="#">MOD Form 680 Quick Guide</a></li><li><a href="#">MOD Form 680 Policy Guidance</a></li></ul>
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Read further guidance about [export controls: an introductory guide](#)

Find out more about our customer service commitments in our [guidance](#) about the ECO.

### Contacts

General enquiries: email [exportcontrol.help@trade.gov.uk](mailto:exportcontrol.help@trade.gov.uk) or telephone 020 7215 4594

Login problems: email [exportcontrol.help@trade.gov.uk](mailto:exportcontrol.help@trade.gov.uk)

Specific application enquiries: contact your licensing [case officer](#)

MOD Form 680 casework issues: email [ECJU-MODTeam@mod.gov.uk](mailto:ECJU-MODTeam@mod.gov.uk)

### Websites

- [GOV.UK](#)
- [ECO Reports & Statistics](#)
- [ECO Checker Tools \(Goods and OGEL Checker\)](#)

# Introduction to SPIRE: example screens

- Hard to use and understand
- Lots of 'workarounds'
- Slow and cumbersome

This screenshot shows the 'Declaration' section of the SPIRE application form. It includes a 'Declaration' header, a 'Your Ref' field, and a 'Status/Draft' section. The main text asks the user to enter their relationship to the licensee and read and accept the declaration below. A dropdown menu for 'my relationship' is open, showing options like 'Partner', 'Director', and 'Other Third Parties'. Below this, there is a paragraph explaining the purpose of the form and a section for 'The disclosure of information on this application form would be harmful to my/our interests'. A text box is provided for the user to explain why such disclosure would be harmful. At the bottom, there is a note about the Freedom of Information Act (FOIA) 2000 and a 'Submit Application' button.

This screenshot shows the 'SPIRE - UK Export Licence Online Service' interface. It features a blue header with the HM Treasury logo and the text 'Department for International Trade'. The main content area is titled 'Type of Application' and provides a 'Guidance' link. It lists several licence types with their descriptions and 'Start Application' buttons: 'Standard Individual Export Licence', 'Open Individual Export Licence', 'Standard Individual Trade Control Licence', 'Open Individual Trade Control Licence', 'OGL/EU GEA', and 'Global Project Licence'. At the bottom, there is a 'User Acceptance Testing' section with a 'Start Application' button and a 'FOIA 05-49 (url)' link. The interface is clean but contains a lot of text and links, which may contribute to the 'hard to use and understand' criticism.



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LITE: Service  
Vision

# Service Vision and Success Criteria

## Facilitate responsible exports



### **Accuracy & consistency**

The right decision is made.  
All decisions are made  
with  
a consistent process.



### **Save exporter time**

Make the application  
process easier and faster.



### **Save ECJU time**

Use resources  
efficiently.



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LITE:  
Roadmap



PRODUCT ROADMAP - LITE											
DATE	Q1 <i>April to June 2019</i>		Q2 <i>August to September 2019</i>		Q3 & Q4 <i>October 2019 to Mar 2020</i>						Q1 <i>Apr to Jun 2020</i>
RELEASE	0.1	0.2	0.3	0.4	0.5	0.6	0.7	0.8	0.9	0.10	1.0 (MVP)
 <b>DATE</b>											
 <b>GOAL</b> The abilities which will be added by the new release	<ul style="list-style-type: none"> <li>• Create and Approve Simple Application</li> </ul>	<ul style="list-style-type: none"> <li>• Create and Approve Standard licence - multiple items from goods list</li> <li>• Add &amp; edit users and sites</li> </ul>	<ul style="list-style-type: none"> <li>• Create and Approve Open licence - single item</li> <li>• Raise Control List Classification Query</li> </ul>	<ul style="list-style-type: none"> <li>• Add additional third parties</li> <li>• Exporter queries (Requests for Information) - queries &amp; responses</li> </ul>	<ul style="list-style-type: none"> <li>• Edit applications</li> <li>• View application changes</li> </ul>	<ul style="list-style-type: none"> <li>• User permissions</li> <li>• Raise PV (Private Venture) Goods Grading Query</li> <li>• Change existing licence terms</li> <li>• Re-use people from previous applications</li> <li>• Associate users with sites</li> </ul>	<ul style="list-style-type: none"> <li>• Apply for and receive F680 and exhibition clearance (MOD)</li> </ul>	<ul style="list-style-type: none"> <li>• Application SLAs</li> </ul>	<ul style="list-style-type: none"> <li>• Goods Upload</li> <li>• Request new account</li> <li>• Copy Application</li> </ul>	<ul style="list-style-type: none"> <li>• Add end user on nuclear open licence applications</li> </ul>	<ul style="list-style-type: none"> <li>• OGELs stored in LITE</li> </ul>
 <b>FEATURES</b> The high-level features the new release will bring	Exporter will be able to: Log in. Apply for simplified licence. Save a draft application Cancel application View drafts View decision	Exporter will be able to: Configure item list. Add & edit sites, users. Apply for standard licence - multiple items, one end user. Indicate open vs. standard, permanent vs. temporary.	Exporter will be able to: Apply for open licence - multiple items with code and description, one or more destination countries. Raise a CLC query (CLC - control list classification). Edit or deactivate users. Edit sites.	Exporter will be able to: Raise End User Advisory query. Apply for licence (complex) - multiple consignees, end users. Respond to ECIU queries.	Exporter will be able to: Edit submitted application. View/download licence document.	Exporter will be able to: Edit privileges of users. Add new goods to list of goods when creating new application. Apply for PV rating (query). Be notified/view details of change of licence terms. Associate users with sites	Exporter will be able to: Apply for F680 and exhibition clearance. Re-use previous entities when creating new application. Map goods to destinations on an open application	Exporter will be able to: See progress against overall SLA See licence usage in LITE. Request change for existing licence Handle remaining questionnaire questions	Exporter will be able to: Upload existing goods list. Receive notification of decisions. Duplicate/copy an application. Request an account (creates a new account case)	Exporter will be able to: Add an end user on a nuclear open licence application	Technical: New OGEL registrations back end in LITE (including OGEL admin)



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Demo



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<https://exporter.lite.service.demo.uktrade.io/>



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Questions?



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We need research  
participants!

If you'd like to be involved in developing the design of the LITE system,  
please leave us your contact details with us before you leave.

Thank you.