

Trade Control Officer (candidates with lesser experience in trade controls may be considered)

Are you an enthusiastic, committed and passionate individual striving to provide value-added advice to his/her colleagues? If you have these qualities, Marshall ADG would like to hear from you as an exciting opportunity within its Trade Control function has arisen.

Due to the nature of its business, Marshall ADG is highly regulated from an export and trade control point of view by authorities of UK, US and other applicable countries. Its Trade Control function plays an important role in ensuring that Marshall ADG is compliant with the regulations while remaining competitive. As a Trade Control Officer you will be part of a small professional team of trade control specialists. Your responsibilities will include:

- Provide advice and support to all Marshall ADG companies with regards to export control processes, procedures and regulations in relation to the Company's operational requirements;
- Support bids and projects through the Life Cycle Management (LCM) process (e.g. gate reviews, trade control plans);
- Communicate with third parties on trade control matters (such as suppliers, customer trade compliance personnel and government authorities);
- Approve or reject shipment requests;
- Apply for export control licences/approvals;
- Support product classification activities;
- Maintain a licence and agreement database, report on open licences, maintain end-user undertakings, MoD letter of approvals, F680s;
- Support to screening of business partners and employees;
- Support to training; and
- Support internal and external audits.

Although experience in and knowledge of trade controls is preferable, candidates with lesser experience may be considered (with a view to grow into the job) if they can demonstrate the right qualities for the position and a relevant educational and/or professional background. Salary and grade offers would reflect the level of experience and knowledge.

Qualifications and characteristics required:

- University degree in Law, International Business or Engineering (already qualified or to be qualified this year) or relevant professional background for candidates with lesser experience
- Candidates must be able to demonstrate the following traits:
 - professionalism, passion, commitment, an eye for detail, confidence and ambition

Benefits:

- Salary: TBD
- Vacancy type: Permanent
- Benefits: life assurance, pension scheme, 25 days holiday plus bank holidays and flexible working arrangements.
- Location: Cambridge, UK.